

Checks Received Blotter

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REP NA	ME(S):					WEEK / MONTH OF:	IONTH OF:				
Date on the Check	Date Received in Branch	Product Type	Client Name	Account#	Product Sponsor / Clearing / Custodian	Description of Investmen	nt Check Number	Amount	Initial Investment Yes/No	Date Mailed	
Operations Reviewed:				Representative Signature/Initials:				Email to: michelleh@investment-planners.com or Fax: 217-469-5004			